

All Saints School Advisory Council (SAC)  
Minutes of April 14, 2005 Meeting - Corrected

ATTENDEES: Carolyn Bisulca, Dee Ann Douglas, Shana Druffner, Connie Fisher, Mike Gigl, Rick Ochterbeck, Pat Pope, Rich Thomas

FACULTY PRESENT: Martie Owan

OTHER MEMBERS PRESENT: Father Remi

MEETING MINUTES:

I. Call to Order and Prayer:

1. Meeting was called to order by Pat Pope at 6:50 PM
2. Father Remy gave lead the opening prayer

II. Routine Matters

1. The February 24, 2005 and corrected January 27, 2005 meeting minutes were reviewed and approved with one change — Connie Fisher was present at the January 27<sup>th</sup> meeting.
2. Pastor's Report – Father REmi:
  - a. Father Remi is attending the SAC meeting for Father Tom who is attending the Parish Advisory Committee (PAC), which revived previous discussions that a SAC member should attend the PAC meetings. To address the issue, Rich Thomas will distribute the PAC Meeting calendar for SAC members to select meeting(s) that they will attend.
  - b. Father gave a brief update of the status of the Parish Campaign, which has not met its goals.
3. Principal's Report – Martie Owan:
  - a. Martie distributed the final Accreditation Report; all evaluations were Excellent or Outstanding.
  - b. The accreditation DVD will be used in school marketing efforts. A new brochure has also been distributed.
  - c. SAC members may order copies of the DVD by contacting Martie.
  - d. Hank Caruso was hired to strengthen the Technology staff. He will teach 6 to 8<sup>th</sup> grades, assist teachers in technology questions and issues, and undertake new projects such as implementing digital photography.
  - e. All Saints is working with John Paul to offer Notebook PCs to all 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> graders for \$550 per year with a replacement in two years and the provision to purchase the PC for \$1 at the end of the next two years.
  - f. Martie attended NCEA Conference and came away with a lot of ideas and items such as the theme for next year, a lot of Religious material for the Library, etc.
  - g. The permanent sign is being built and installed in a couple weeks.
  - h. Next year's enrollment is going well; but, not sure we will reach the budgeted goal.
  - i. Included in the enrollment forms and information is the requirement that parents are responsible for the entire year's tuition unless a replacement student is found.

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- j. Martie located a continuing faith booklet, "My Christian Passport", which she will give to the students.
- k. Upcoming events:
  - (1) Collect Catholic Foundation Grant at Bishop Lynch on April 19<sup>th</sup> at 4:30
  - (2) Catholic Foundation 50<sup>th</sup> Anniversary Luncheon on April 26

III. Old Business:

- 1. Home and School Association (HSA) – Martie reported for Vivienne Leavey:
  - a. Gross revenue of the Auction was \$203,153.
  - b. Martie is evaluating whether to use some of the auction money to separate the Playground equipment, which was installed too close together.
  - c. A landscape company has been hired.
  - d. \$10,000 will be used for scholarships next year.
  - e. Martie presented HSA's budget and auction financial reports:
    - (1) In June, SAC will request to review HSA's budget for next year and to review monthly financial statements throughout the year.
    - (2) SAC will propose that in the May meeting, HSA President, Vice President, and Treasurer attend the SAC May Meeting to review the proposed budget and monthly reporting processes.
    - (3) SAC approved HSA's proposed uses of the funds as presented in the financial reports.
- 2. Financial Committee Report – Carolyn Bisulca
  - a. Carolyn distributed the Summary of YTD Budget and Actual through 02/28/05 including a reforecast of year.
  - b. Carolyn sees the offsets in expenses and expected income to balance the budget.
- 3. Grant Writing Committee – Mike Gigl, Shana Druffner, and Joe DeFina:
  - a. This summer, the Senior DCATS will be using the school facilities.
  - b. Hillcrest Grant proposal was sent out at end of the month
  - c. Grant Committee Next Steps:
    - (1) Approach 14 pre-screened Foundations with the standard 2 page letter
    - (2) Add DVD to the 2 page letter package
    - (3) Approach Catholic Communities Foundation for athletic fields and the Library

IV. New Business:

- 1. SAC Mission, Objectives, and Goal Statement:
  - a. Pat Pope reviewed SAC Mission, Objectives, and Goal Statement, which she updated with the plans and results of the Self-study Accreditation.

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- b. Athletic Facilities and Library should be included in the long term goals.
  - c. Short Term should be defined as 1 to 2 years and Long Term as 3 to 5 years.
  - d. Pat will update the document with input from this meeting and distribute to SAC members for review and vote in the next meeting.
2. SAC Membership:
- a. Three members will be leaving the SAC — Pat Pope, Dee Ann Douglas, and Mike Gigl (current leadership team)
  - b. Prospective members will be reviewed and voted in the June meeting.
  - c. New Officers will also be selected in the June meeting.
3. Solar Soccer proposition:
- a. A extensive discussion took place on how outside sources such as the Solar Soccer should be handled in the future:
    - (1) SAC needs to have a policy in place to handle outside sources
    - (2) Martie has a procedure from St Rita, which she distributed to other organizations but received no feedback.
    - (3) Topic will be addressed in future SAC meetings
  - b. Solar Soccer proposition status:
    - (1) Group was out to look at area, ditch, etc.
    - (2) Civil Engineers will be sent out.
    - (3) For an estimated \$750,000, the proposal is expected to include 3 soccer fields, a baseball field, fixing the culvert, fencing, and lighting.
    - (4) ASCS would have to commit for up to 25 years to make the fields available to the soccer club every weekday at 6:00 PM and maybe on Saturdays.
    - (5) Other institutions' experience with Solar needs to be checked.
    - (6) Martie will insure that SAC is involved in all future dealings with Solar.
- V. Father Remi closed the meeting with a prayer.
- VI. Meeting was adjourned at 9:10 PM.